

Call for Abstracts for General Poster and Oral Presentation Sessions

2020 National Oral Health Conference®

April 6-8, 2020 ♦ San Diego, California

The American Association of Public Health Dentistry (AAPHD) Council on Educational Affairs invites abstract submissions for the General Poster and Oral Presentations sessions for the 2020 National Oral Health Conference® (NOHC).

The Council is interested in topics relevant to dental public health. These may address topics related, but not limited to:

- Scientific research, ex. surveillance, epidemiology
- New and emerging research in oral health
- Community-based interventions
- Workforce issues
- Epidemiology of oral diseases
- Oral health disparities/inequities
- Oral health policy/advocacy
- Oral health programs/practices/health promotion
- Program evaluation
- Medical/dental integration
- Social determinants of health

This invitation is not for seminar and workshops abstracts, Monday roundtable abstracts, or for the AAPHD Student Merit Awards. The request for seminar and workshop abstracts and roundtable abstracts has been issued in a separate call. The request for AAPHD Student Merit Awards will be issued in a separate call. For information on any of these other invitations, please visit the [NOHC website](#).

Please note that your preference for a poster or oral presentation will be acknowledged. However, the final decision on presentation format will be the decision of the AAPHD Council on Educational Affairs.

Before beginning the submission process, we encourage you to review the [guidelines](#) and [components](#) of the submission process, listed on the following pages.

Dates to note:

- **September 12, 2019** – Site opens for submission of abstracts for General Poster and Oral Presentations
- **November 22, 2019** – Deadline to submit abstracts – site closes at 11:45 pm EASTERN
- **January, 2020** – Notifications emailed to submitters

Submission Guidelines for General Poster and Oral Presentations

I. General Information:

- Abstracts must be submitted electronically by visiting the [NOHC Abstract Submission Site](#). No manual submissions will be accepted. No abstracts will be considered after the submission deadline.
- Be sure to complete all the submission tasks – you may save your submission and return to the form as needed until the deadline. After the deadline date, no changes can be made.
- A submission is not considered complete if you do not complete all tasks. All tasks must have a green checkmark indicator before each task. The abstract submitter will receive an immediate e-mail acknowledgement once the submission is complete. Only completed submissions will be reviewed for consideration.
- It is the responsibility of the person submitting the abstract to verify the correct spelling and email address for all presenters' email addresses when the abstract is submitted. NOHC is not responsible if presenters do not receive email communications as a result of an incorrect email address provided during the submission.
- NOHC is not responsible for incorrect information in program material due to incorrect information provided by submitter.
- Abstracts must be submitted by **11:45pm EST, November 22, 2019**. No exceptions. Notification of selection will be made in January. Any questions may be directed to the NOHC office at abstract@nationalhealthconference.com.

II. Rules for submission

- Individuals may present only one (1) abstract (either poster or oral presentation format) at the conference. This individual should be identified as the “presenting author” in the submission process.
- The individual who is submitting the abstract is responsible for communicating with all authors listed on the abstract. Therefore, it is highly recommended that this individual is also the “presenting author”.
- Individuals may be listed on multiple abstracts as co-authors, but an individual can present only one (1) abstract for the oral or poster format.
- If the presenting author is not able to attend the conference after acceptance of abstract, the presenting author may request a substitute presenter. This request must be made in writing to abstract@nationalhealthconference.com no later than March 2, 2020 by 5:00 pm Eastern Time. Requests are not confirmed until the presenting author has received notification from NOHC.
- The substitute presenter must be a co-author on the original abstract submitted.
- Only one (1) author/co-author can present the abstract (either oral or poster format) at the conference. This includes substitute presenters; substitute presenters may not be an individual who has already confirmed attendance.
- If the presenting author is not able to attend the conference after confirming attendance, they will not be permitted to submit an abstract for the subsequent year (i.e., 2021 NOHC).
- Presenters must have permission to present data/abstract when it is submitted for consideration.
- Authorship may not be changed after submission (i.e. no new authors may be added after the submission deadline).

- Abstracts should be original work and not previously published (in print or electronic format) elsewhere. However, if this work has been previously published, authors are responsible for obtaining the necessary permissions to submit a related abstract to the NOHC.
- Abstracts should not have already been presented at previous national and/or international meetings. However, abstracts that have been presented at previous regional meetings, institution's research day, or are part of a dissertation may be acceptable at the discretion of the AAPHD Council on Educational Affairs/Abstract Committee.

III. Components for Submissions

For all submissions, the following tasks must be addressed in order for the submission to be considered complete:

1. **Author(s).** One presenting author must be identified.
2. **Conflict of Interest Disclosure.** A conflict of interest disclosure must be completed by each author listed on the abstract.
3. **Structured Abstract Requirements:**
 - a. **Title.** *Limit 100 characters/30 words.* Titles should be entered in title case format, i.e. the first letter of each word is capitalized unless it is an article or preposition. DO NOT USE all capital letters in the title.
 - b. **Is the presenting author a student/graduate student?** Student is defined as someone enrolled in an educational program at least half-time. Please note, this response does not have an impact on the selection process.
 - c. **Body of Abstract.** *Word limit: 250 words, exclusive of the title and the source of funding.* The words: "Objective", "Methods", "Results", and "Conclusions" must be included in the body of the abstract and are included in the 250-word limit.
 - d. **Source of Funding.** All sources of funding and support must be included.
4. **Keywords.** Three (3) keywords must be selected from the list in the dropdown menu.
5. **Approval.** Please review and acknowledge statements.

IV. Presenter Funding Guidelines:

- General Poster and Oral Presenters selected to present at the NOHC must register and pay the applicable registration fees (Member, Non-Member, One Day, or Student).
- General Poster and Oral Presenters are **not** eligible for the Speaker registration categories.