

## Call for Roundtable Session Abstracts

**2022 National Oral Health Conference®**

**April 11-13, 2022**

**Weekend Workshops April 9-10, 2022**

**Fort Worth, Texas**

The Program Committee for the 2022 National Oral Health Conference® invites abstract submissions for the Roundtable Sessions presenting scientific research, program evaluations, community-based interventions and partnerships related to dental public health.

On Tuesday, April 12, 2022, from 1:00 pm to 2:30 pm CT there will be two, 45-minute, roundtable sessions. Accepted abstracts will be scheduled for both 45-minute sessions. Conference attendees will have an opportunity to participate in one roundtable during each of the two 45-minute sessions.

***This invitation is not for 60 or 90-minute seminar abstracts, poster abstracts, or for the AAPHD Student Merit Awards.*** The request for seminar and poster abstracts has been issued in a separate call. The request for AAPHD Student Merit Awards will be issued in a separate call. For information on any of these other invitations, please visit the [NOHC website](#).

Before beginning the submission process, we encourage you to review the [guidelines](#) of the submission process, listed on the following pages.

### **Important Dates to note:**

- **September 1, 2021** – Site opens for submission of abstracts for the Roundtable Session
- **November 10, 2021** – Deadline to submit abstracts – site closes at **11:45 pm EST**
- **December 21, 2021** – Notifications emailed to submitters

# Submission Guidelines for Roundtable Topics

## I. General Information

- Abstracts must be submitted electronically by visiting the [NOHC Abstract Submission Site](#). No manual submissions will be accepted.
- Be sure to complete all the submission tasks – A submission is not considered complete if you do not complete all tasks. You may save your submission and return to the form as needed until the deadline. However, a submission is not considered complete if you do not complete all tasks. All tasks must have a green checkmark indicated the task is complete.
- The abstract submitter will receive an immediate email acknowledgement once the submission is **complete**. Only completed submissions will be reviewed for consideration.
- It is the responsibility of the person submitting the abstract to verify the correct spelling and email address for the presenter when the abstract is submitted. NOHC is not responsible if presenters do not receive email communications as a result of an incorrect email address provided during the submission.
- Proposals must be submitted by **11:45 pm EST, November 10, 2021**. No exceptions. Notification of selection will be made in December 2021. Any questions may be directed to the NOHC office at [abstracts@nationaloralhealthconference.com](mailto:abstracts@nationaloralhealthconference.com).
- We recommend that you print a copy of your abstract for your records.

## Guidelines

- Only one (1) presenter can present the abstract at each roundtable topic session.
- Presenter **must have authority** to present data/abstract when it is submitted for consideration.
- If the presenting author is not able to attend the conference after acceptance of abstract, the presenting author may request a substitute presenter. This request must be made in writing to [abstracts@nationaloralhealthconference.com](mailto:abstracts@nationaloralhealthconference.com) no later than **March 1, 2022 by 5:00 pm Eastern Time**. Requests are not confirmed until the presenting author has received notification from NOHC.

## Abstract Requirements:

- **Title.** *Word limit: 30.* Titles should be entered in title case format, i.e. the first letter of each word is capitalized unless it is an article or preposition. DO NOT USE all capital letters in the title.
- **Presenter.** Contact information including credentials must be completed for the presenter.
- **Conflict of Interest Disclosure.** Conflict of interest disclosure is required for the presenter.
- **Abstract.** 250 words. The abstract should be in a paragraph format, *no bullet points, no numbering, etc.*
- **Source of Funding.** Must be identified.

## Conference Registration and Fees

- Roundtable presenters selected to present at the NOHC must register and pay the applicable registration fees (Member, Non-Member, One Day, or Student).

Please contact the NOHC office at [abstracts@nationaloralhealthconference.com](mailto:abstracts@nationaloralhealthconference.com)